

# Fonacier B. Balatero Jr.

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Portfolio of samples: <http://www.coroflot.com/fonacier/>

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Cell phone No: **0937-4222436 / 0943-8149799** Telephone No: **(+6346) 973-7864**  
Date of Birth: **October 4, 1980** Place of Birth: **Manila**  
Height: **5' 6 1/2"** Weight: **135 lbs.**  
Civil Status: **Married** Sex: **Male**



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## POSITION DESIRED:

### GRAPHIC DESIGNER

## CAREER OBJECTIVE:

Looking to join a progressive organization that has the need for an I.T. / Graphics Designer and offers opportunities for advancement.

## QUALIFICATIONS PROFILE:

Highly creative & multi-talented I.T. / Graphics Designer with extensive experience in graphics for web, print and multimedia designs. Computer Hardware and Software management. Passionate & accustomed to performing in deadline-driven environments with an emphasis on working within budget requirements.

- Certified in Computer Graphics and Hardware Servicing through an intensive classroom-hour program.
- 14 years of experience as Computer Graphic Artist/Designer. 5 years as Desktop Support Technician.
- Fluent in Mac OS, MS Windows XP/ Vista / Win7 / Win8 / Win10 operating environments and MS Office applications. Proven ability to quickly learn and apply new technologies.
- Completed high impact graphics and lay-out projects including Company Logos, Brochures & Flyers, Signages, CD Covers, Retail Packaging, Photo / Video Editing & Corporate Websites.
- Advance training and experience in the application and usage of Adobe Photoshop, Adobe Illustrator, Adobe Flash Professional, Adobe Dreamweaver, Adobe Muse, Adobe InDesign, Adobe After Effects, Adobe Audition, Corel Draw & AutoCAD.
- Advance skills and experience with Content Management System (CMS-Joomla), HTML & CSS .
- TESDA Certified in Computer Hardware Servicing (NC-II) with extensive background in Desktop & Laptop troubleshooting, repair & networking.
- TESDA Certified in Visual Graphics Design NCIII.
- Exceptionally well organized; strong work ethics and willingness to work hard to achieve employer objectives.

## PROFESSIONAL EXPERIENCE:

- **Part-Time Technology Instructor ( Visual Graphics Design NCIII / Computer Systems Servicing NCII )**  
**Power Skills Technical Center of Cavite - Dasmariñas City, Cavite**  
January 21, 2013 – Present

Taught occupational, career and technical/vocational subjects to students according to the Competency Standards and Training Regulations promulgated by TESDA, particularly Adobe Photoshop, Adobe Illustrator, CorelDraw and Computer Hardware as well. Prepared students for the National Certificate Assessment for Visual Graphics Design and Computer Systems Servicing.

- **Home-based Graphic Designer**  
**Wholesale Furniture Brokers (GoWFB.com / GoWFB.ca) - Kamloops, British Columbia, Canada**  
February 5, 2009 – Present

Worked closely with the Marketing Manager and responsible for the conceptualization & creation of new design ideas & themes for marketing and collateral materials. Created designs for web and print collaterals such as web banners, brochures, newsletters, logo designs and business cards. Manipulated and enhanced furniture images. Responsible for the maintenance of graphics & sale events of the company's websites – the [www.GoWFB.com](http://www.GoWFB.com) & [www.GoWFB.ca](http://www.GoWFB.ca).

- **Technology Instructor ( Visual Graphics Design / Computer Technology )**  
**Sisters of Mary Technical Education Institute Cavite, Inc.** – Adlas, Silang, Cavite

April 15, 2013 – June 17, 2014

Responsible for the teaching and training of computer-related concepts to high school students particularly Grades 7, 8 and 9. Taught classes in a laboratory setting where students can practice and understand basic to advance computing concepts through hands-on practice. Responsible for the management and maintenance of the school's 150 units of desktop computers and networking. Worked as a class adviser for Grade 9 students.

- **Home-based Graphic Designer**  
**Seaside Graphics & Print** - Gloucester, Massachusetts, USA

August 9, 2009 – November 30, 2014

Worked as the company's resident graphic designer and responsible for the creation of new designs for promotional materials such as flyers, brochures, business cards & corporate logos. Created vector graphics for T-shirt printing, decals & vehicle wraps.

- **Graphic Artist/Designer**  
**A&S Win Creative Ads Corp.** Binondo, Manila

March 8, 2008 – August 10, 2009

Worked as the head and senior designer of the company. Approved and disapproved designs. Checked if the design is laid out properly according to the clients' specifications and design standards. Managed the company's computer system. Installed, modified, cleaned and repaired desktop and laptop computers including printers. Installed and managed the printer's CIS system.

- **On-Call Desktop Support Technician**  
**Blog Buster Computer Shop** - Palapala, Dasmariñas, Cavite

December 16, 2007 – December 20, 2012

Responsible for the installation, maintenance and repair work on Desktop, Networking and any other computer related equipment that supports the business from laptops, desktops & communications equipment. Analyzed all aspects of desktop computers and associated peripheral hardware and software including networking and keep it in good working condition.

- **Computer Graphics & Multimedia Designer**  
**Advertising Dept. - Kimura Shoji Co. Ltd.** - Funabashi, Japan

December 16, 2002 – July 30, 2007

Created design themes for marketing, sales presentations and corporate websites. Participated in the production of print and promotional items for key clients under the direction of the Marketing Manager. Successfully translated subject matter into concrete designs for newsletters and promotional materials. Worked as a photographer, video editor & Japanese/English translator as well. Assisted staff with technical support of desktop computers, applications, and related technology. Installed, modified, cleaned and repaired desktop and laptop computers including printers.

## **EDUCATIONAL BACKGROUND:**

### **Vocational / Short Courses:**

June 16, 2010 – June 5, 2011

**Computer Hardware Servicing**  
**National Certificate Level II (NC II)**  
**Power Skills Technical Center of Cavite**

April 19, 2009 – June 19, 2009

**Pre-Press Operation (Graphic Arts)**  
**National Certificate Level II (NC II)**  
**Philippine Graphics & Print Training Center**

**College :** June 1997

**B.S. in Aeronautical Engineering**  
**PATS College of Aeronautics** Pasay City, Philippines

**High School:** June 1993 – March 1997

**Jose Abad Santos High School** Binondo, Manila

## TRAININGS ATTENDED:

- **Trainers Methodology Course 1 (TM 1)**  
PTC Paliparan – March 1, 2013
- **Laptop Troubleshooting and Repair**  
Power Skills Technical Center of Cavite – December 9, 2012
- **AutoCAD MEP 2011**  
Cavite Computer Center – December 3, 2011
- **Adobe Photoshop CS4**  
Power Skills Technical Center of Cavite – March 17, 2011
- **Photo Editing and Graphic Design – Adobe Photoshop**  
Cavite Computer Center – November 3, 2010
- **Video Editing – Adobe After Effects**  
Cavite Computer Center – December 2, 2010
- **Adobe Dreamweaver CS4**  
LVS Online Studies – October 8, 2010
- **Adobe Flash Professional CS3**  
Henry Ong IT Hands-on Training – April 4, 2009
- **Adobe Illustrator CS3**  
Henry Ong II IT Hands-on Training – March 22, 2009
- **Content Management System ( CMS-Joomla )**  
ACE IT Learning Solutions – January 11, 2009
- **PHP-MySQL / Scripting & Programming**  
ACE IT Learning Solutions – December 28, 2008
- **CorelDraw X4**  
Henry Ong IT Hands-on Training – May 4, 2008
- **Desktop Publishing w/ Photoshop & CorelDraw**  
Nego-Skwela Technological Training Program – December 1, 2007
- **Web Page Design w/ Macromedia Dreamweaver MX 2004**  
Visual Arts Academy – October 5, 2005
- **Digital Video Editing w/ ULead Video Studio 8**  
Visual Arts Academy – June 5, 2005
- **Digital 3D Animation w/ ULead Cool 3D Production Studio**  
Visual Arts Academy – October 5, 2005
- **Image Editing w/ Photoshop 7 Level 2**  
LVS Studies – October 25, 2005

## SEMINARS ATTENDED:

- **Teaching the Digital Generation / Teaching Strategies for the 21<sup>st</sup> Century Learner**  
Phoenix Publishing House – May 9, 2013
- **Networking Essentials**  
TPC Events IT Training – May 1, 2011
- **Laptop Common Faults & Troubleshooting**  
TPC Events IT Training – January 23, 2011
- **Adobe Dreamweaver CS3**  
ACE IT Learning Solutions / Seminar – December 21, 2008
- **Content Management System (CMS-Joomla)**  
ACE IT Learning Solutions / Seminar – December 21, 2008
- **PHP-MySQL**  
ACE IT Learning Solutions / Seminar – December 21, 2008
- **PC Troubleshooting & Servicing Technique**  
TPC IT Training / Seminar – April 27, 2008

**AWARDS & CITATIONS:**

- **Best in Adobe Photoshop**  
Cavite Computer Center– May 14, 2011
- **Outstanding Performance in Photo Editing & Graphic Design**  
Cavite Computer Center– May 14, 2011

**EXTRA ACTIVITIES:**

- **Coach in Typography Art Competition**  
**2013 National Academic, Skills & Sports Competition**  
Sisters of Mary School, Biga Campus – July 16 to 19, 2013
- **Coach in Digital Art Competition**  
**2013 National Academic, Skills & Sports Competition**  
Sisters of Mary School, Biga Campus – July 16 to 19, 2013

**CERTIFICATIONS:**

- **Computer Hardware Servicing NC-II**  
TESDA CERTIFICATE NO. **11040202013344**  
Issued On: August 17, 2011  
Valid Until: August 17, 2016
- **National TVET Trainer Certificate – NTTC 1**  
**Computer Hardware Servicing NC-II**  
TESDA CERTIFICATE NO. **131304021224636**  
Issued On: May 24, 2013  
Valid Until: August 17, 2016
- **Visual Graphics Design NC-III**  
TESDA CERTIFICATE NO. **12130103010783**  
Issued On: November 23, 2012  
Valid Until: November 23, 2017
- **National TVET Trainer Certificate – NTTC 1**  
**Visual Graphics Design NC-III**  
TESDA CERTIFICATE NO. **131304021324637**  
Issued On: May 24, 2013  
Valid Until: November 23, 2017

**ACCREDITATION:**

- **Accredited Competency Assessor**  
**VISUAL GRAPHICS DESIGN NC-III**  
Accreditation No. CA-VGD0304211617082  
Date Accredited: 07/11/2016  
Expiration Date: 11/23/2017

I hereby certify that the facts are true and correct to the best of my knowledge.

  
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**FONACIER B. BALATERO JR.**

